# **Contractor Safety Education**

#### **Contact Information**

Blessing Hospital (217) 223-1200	
Director Maintenance/Security	Ext. 6705
Life Safety	Ext. 6703
Infection Prevention	Ext. 6393
Security Manager	Ext. 6725
Emergency Hotline	Ext. 5555
After Hours - Telecom	Ext. 0

Illini Community Hospital (217) 285-2113	
Manager, Construction	Ext. 3818
Life Safety	Ext. 3831
Infection Prevention	Ext. 3815
Security Manager	Ext. 3837
Emergency Hotline	Ext. 5555
Maintenance After 3:30pm	Ext. 0

Blessing Health Hannibal (573) 221-5250	
Manager, Maintenance	Ext. 231-3865
Life Safety	(217) 242-9031

#### Culture/ Values

Blessing Health System (Blessing) takes pride in the way employees treat patients and other customers, and how they treat each other. While providing services for Blessing, inside or outside of our facilities, we expect that your behavior is conducive to the healing nature of our environment and respectful to all.

## **Compliance/ Privacy**

Because it is important to being a successful and trusted business, Blessing follows a detailed compliance program. Blessing does not tolerate unethical conduct from anyone.

A key element of the compliance program is privacy and confidentiality. You may see someone you know seeking care or hear information about a patient during your time on a Blessing campus. Sharing this information with others is a violation of the patient's right to privacy. Violations of privacy can result in legal prosecution and fines.

### **Smoking**

Smoking and use of tobacco products (i.e., "chew"), including electronic nicotine delivery systems (ENDS) (e-cigarettes), is not permitted on any Blessing Health System (BHS) campus.

### **Access Control**

Security Management can provide approved hard keys or key badges if necessary for the scope of work.



# **Emergency Preparedness Overhead Codes**

Blessing Health System uses plain language to communicate emergency events. Follow the lead of staff when an emergency event is announced overhead.

FACILITY ALERT		
INCIDENT/EVENT	PLAIN LANGUAGE	
Evacuation	Facility Alert + Evacuation + Location	
Fire	Facility Alert + Fire + Location	
Hazardous Spill	Facility Alert + Hazardous Spill + Location	
Suspicious Substance		
Alert	Facility Alert + Suspicious Substance + Location	
All Clear	Facility Alert + Suspicious Substance + All Clear	
Tornado Warning		
Alert	Facility Alert + A Tornado Warning has been issued by the National Weather Service for the	
	immediate area until (time, if known). Please remain in the building and move	
	away from windows and doors.	
All Clear	Facility Alert + Tornado Warning + All Clear	
	SECURITY ALERT	
INCIDENT/EVENT	PLAIN LANGUAGE	
Armed Intruder		
Alert	Security Alert + Armed Intruder + Location	
All Clear	Security Alert + Armed Intruder + All Clear	
D 1 701 /		
Bomb Threat		
Alert	Security Alert + Bomb Threat + Location	
	Security Alert + Bomb Threat + Location Security Alert + Bomb Threat + All Clear	
Alert		
Alert All Clear	Security Alert + Bomb Threat + All Clear Security Alert + De-escalation Team Activated + Location	
Alert All Clear De-escalation Team	Security Alert + Bomb Threat + All Clear Security Alert + De-escalation Team Activated + Location  Facility Alert + ( Department) Restricted Access is now in effect	
Alert All Clear De-escalation Team Hospital Lockdown	Security Alert + Bomb Threat + All Clear Security Alert + De-escalation Team Activated + Location  Facility Alert + ( Department) Restricted Access is now in effect Facility Alert + Restricted Access is now in effect for + Location	
Alert All Clear De-escalation Team Hospital Lockdown Department Restricted Access	Security Alert + Bomb Threat + All Clear Security Alert + De-escalation Team Activated + Location  Facility Alert + ( Department) Restricted Access is now in effect	

Please review the following Blessing Health System policies and procedures, as applicable: NOTE: Policies are subject to change. Refer to the Blessing website for the most current information.

- Safeguarding Requirements for Alterations, Construction, Demolition and Life Safety Deficiencies (BH)
- Safeguarding Requirements for Alterations, Construction, Demolition and Life Safety Deficiencies (Illini)
- Hazardous Materials and Waste Management (BH)
- Hazardous Materials and Waste Management (Illini)
  - o In addition, an SDS is required to be readily available for every chemical brought into a Blessing facility either physically on the job site, or electronically via MSDS Online.
- Utility Systems Management Plan (BH)
- Utility Emergency Shutoffs (Illini)
- Fire Alarm (BH BHH)
- Fire Plan (Illini)
- Confined Space (BH BHH Illini)
- <u>Lockout Tagout</u> (BH BHH Illini)
- Hot Work Permit (BH BHH Illini)
- Standard Precautions (BH BHH Illini)
- Parking (BH BHH Illini)

